



COUNTY OF SAN DIEGO
DEPARTMENT OF PLANNING AND LAND USE: Zoning
CHECKLIST OF FILING REQUIREMENTS FOR
TENTATIVE PARCEL MAP TIME EXTENSIONS, REVISED MAPS,
AMENDMENTS OF CONDITIONS AND SUCCESSORS IN INTEREST

TIME EXTENSIONS _____

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| <ul style="list-style-type: none"><input type="checkbox"/> Applicant's letter requesting Time Extension<input type="checkbox"/> Discretionary Permit Application Form (DPLU #346)<input type="checkbox"/> Ownership Disclosure Form (DPLU #305)<input type="checkbox"/> New Project Service Availability Letters - Sewer (if applicable, Water, Fire, Schools (DPLU #399 S, W, F, SC), if service letters are older than 1 yr.<input type="checkbox"/> New Health Department Certification if on septic and/or wells<input type="checkbox"/> Acknowledgement of Filing Fees and Deposits (DPLU #126) | <ul style="list-style-type: none"><input type="checkbox"/> Environmental Review:<ul style="list-style-type: none"><input type="checkbox"/> Request to review prior environmental documents (DPLU #366) AND<input type="checkbox"/> Four copies of previous Environmental Initial Study (DPLU #367) OR<input type="checkbox"/> Two copies of a letter requesting review of the previous EIR for the project.<input type="checkbox"/> Two copies of a Stormwater Management Plan<input type="checkbox"/> Applicable Fees |
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REVISED MAP _____

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| <ul style="list-style-type: none"><input type="checkbox"/> Applicant's letter requesting revision and describing changes, if any.<input type="checkbox"/> Discretionary Permit Application Form (DPLU #346)<input type="checkbox"/> Ownership Disclosure Form (DPLU #305)<input type="checkbox"/> New Project Service Availability Letters – Sewer (if applicable), Water, Fire, Schools (DPLU #399 S, W, F, SC), if service letters are older than 1 yr.<input type="checkbox"/> New Health Department Certification if on septic and/or wells.<input type="checkbox"/> Environmental Review:<ul style="list-style-type: none"><input type="checkbox"/> Request to review prior environmental documents (DPLU #366) AND<input type="checkbox"/> Four copies of previous Application for Environmental Initial Study (DPLU #367) OR<input type="checkbox"/> Two copies of a letter requesting review of the previous EIR for the project.<input type="checkbox"/> Public Notice Package:<ul style="list-style-type: none"><input type="checkbox"/> Current assessor's maps covering site and within 300', with a minimum of 20 different property owners. | <ul style="list-style-type: none"><input type="checkbox"/> Typed list of all affected property owners by assessor's parcel number with name and address.<input type="checkbox"/> One set of gummed labels on 8 ½" x 11" sheet with names and addresses of affected property owners.<input type="checkbox"/> One set of stamped, (no postage meters allowed), business size envelopes, addressed with names and addresses of affected property owners.<input type="checkbox"/> Notice of Proposed Subdivision Activity with vicinity map (DPLU #277)<input type="checkbox"/> Public Notice Certification (DPLU #514).<input type="checkbox"/> Supplemental Public Notice Certification (DPLU #299).<input type="checkbox"/> Copies of the map:
See coversheet for # of copies, folded to 8 ½"x11" with lower right-hand corner exposed.<input type="checkbox"/> Resource Protection Study (DPLU #374 & #394).<input type="checkbox"/> Acknowledgement of Filing Fees and Deposits (DPLU #126).<input type="checkbox"/> Two copies of a Stormwater Management Plan.<input type="checkbox"/> Applicable Fees. |
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DPLU 246 (03/10)

AMENDMENT OF CONDITIONS

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| <input type="checkbox"/> Applicant's letter requesting and explaining amendment. | <input type="checkbox"/> Four copies of previous Application for Environmental Initial Study (DPLU #367), OR |
| <input type="checkbox"/> Discretionary Permit Application Form (DPLU #346). | <input type="checkbox"/> Two copies of a letter requesting review of the previous EIR for the project. |
| <input type="checkbox"/> Environmental Review:
<input type="checkbox"/> Request to review prior environmental documents (DPLU #366) AND | <input type="checkbox"/> Two copies of a Stormwater Management Plan. |
| | <input type="checkbox"/> Applicable fees. |

REPLACEMENT MAP

- ☐ Discretionary Permit Application Form (DPLU #346)
(Only if additional deposits are required by scoping letter.)
- ☐ Copies of the map:
20 legible prints folded to 8 ½" x 11", with lower right hand corner exposed.